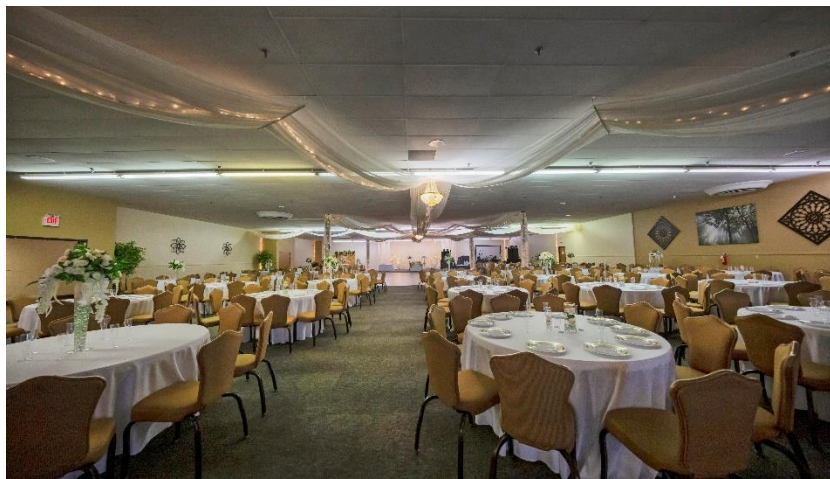




## EVENT PRICING GUIDE

*"A hidden gem nestled in Southern Colorado Springs where charming ballrooms meet affordable elegance"*



# WELCOME!

We are so happy that you grabbed our Special Event pricing guide, and we are so glad you are here!

Our pricing guide will include everything you need to know when having your event at the Beckett Event Center. We like to make sure you know exactly what you are paying for and what is included!

What you will learn about us:

Everything that is included when you book an event here with us, what you need to do to book with us, any fun add-ons, and (everyone's most asked question) what it will cost.

# What is included when I have my event at the Beckett Event Center?

## **Your venue rental includes all the following:**

- One of our rooms (Pikes Peak Ballroom, Cheyenne Mountain Room, Colorado Room or Outdoor Patio)
  - 120" Round Tables
  - 3-4 Cocktail Tables
- 6-8 Banquet Tables (six-foot or eight-foot)
  - Chairs (as many as your group needs)
  - Kitchenette
- Outside Vendors Allowed (exception of your bartender)
  - Option to Self-Cater
  - Recommended Vendor Guide
- Staff Member Onsite during your Event
  - Parking + overflow if needed

# What do I need to do to reserve my date with the Beckett Event Center?

To book with us we require a 25% deposit, a signed reservation form and a signed contract. After you pay your 25% deposit, we set up monthly payments. Your event must be paid off 1 month before your date.

# What can I add-on?

We have a lot of great addons that make it easier on you when you are planning for your event!

- Add on a bar with a bartender for \$15/hour: choose from a cash bar or hosted bar. (Security is required with 100 guests or more starting at \$25/hour)
- Add on one of our Linen Packages or create your own, click [here to view our linen packages!](#)
- Add on our Colorado Room or Outdoor Patio to another room for \$395
- Add on Day before dancing rehearsal and decorating time: 10am-9pm, includes Colorado room for Dinner and all day decorating and rehearsal time for \$1,000 (for Quinceañeras only & based on date availability)
- Add on additional hours to 12am (at the latest) for \$300

# What will it Cost?

## 2020-2021 Pricing

### **Pikes Peak Ballroom**

**Sundays-Fridays:** All day \$3,195- 6 hours \$2,395

**Saturdays:** All day \$3,895- 6 hours \$3,195

### **Cheyenne Mountain Room**

**Sundays-Fridays:** All day \$1,995- 6 hours \$1,395

**Saturdays:** All day \$2,695- 6 hours \$1,995

### **Colorado Room**

**Sundays-Fridays:** All day \$795- 4 hours \$595

**Saturdays:** All day \$895- 4 hours \$695

### **Outdoor Patio**

**Sundays-Fridays:** All day \$1,295- 4 hours \$595

**Saturdays:** All day \$1,495- 4 hours \$695

All day hours: 9am-10pm

6 hours: 4pm-10pm

4 hours: you choose (must end at 10pm)

# Cleaning Fee & Damage Fee

In addition to the Venue Rental Price, all weddings must pay a cleaning fee and damage fee.

The cleaning fee states that the Beckett Event Center will do the clean-up, and the wedding will be responsible for whatever you have brought in (decorations, food, etc.)

The damage fee is refundable as long as there is no damage to the room, and anything rented after your event.

## **Pikes Peak Ballroom:**

Cleaning fee: \$200-400

Damage Fee- \$500

## **Cheyenne Mountain Room:**

Cleaning fee: \$150

Damage Fee: \$300

## **Colorado Room & Outdoor Patio:**

Cleaning fee \$75

Damage Fee: \$75

# What are the next steps?

If you would like to tour our Venue or you are ready to book your event here at the Beckett Event Center, please give us a call or email us at:

719-623-7880

[info@becketteventcenter.com](mailto:info@becketteventcenter.com)

We look forward to meeting you! 😊